



Sumner Association of Neighbors (SAN)

SAN Board Meeting Minutes

Aug 19, 2025 / 4571 NE 86th Ave, PDX - Hybrid Meeting

1. Call to Order: 6:07pm by Chair, Tim Batog. **In Attendance:** See attached sign-in sheet.

2. Approval of Agenda: Motion to approve the agenda by Virginia Petersen; seconded by Hannah Lewis. Motion carried.

3. Approval of Draft July Board Meeting Minutes: Motion to approve the minutes by Virginia Petersen; seconded by Nic Luland. Motion carried.

4. Treasurer's Report: See attachment. Motion to approve by Hannah Lewis; seconded by Patrick Mounts. Motion carried.

5. Board Reports:

- Crime & Safety: North Precinct Priority Project is back up with two officers (McDaniel → Sumner coverage). Another enforcement "sting" is planned.
- Land Use/Transportation: Owens-Brockway factory operations have ceased; warehouse use only. Historic Parkrose board sent a letter to the City advocating for neighborhood-friendly redevelopment and pollution cleanup; they expressed interest in collaborating.
- Parks & Open Spaces: SAN lot remains mostly clear of campers; Rocky Butte has ongoing camping. Board discussed sharing resource handouts (e.g., Rose City Resource booklet) and checking with Friends of Rocky Butte for materials.
- Publicity: Newsletter cadence under consideration; possible printed fall issue. David needs backend website host access from Rhonda. Social media: Tim (Facebook), Hannah (Instagram). Seeking a volunteer to manage Sumner Nextdoor; additional social help welcome.
- CNN/D1EC: Next District 1 East office meeting is Sept 3 (first Wednesday monthly). A second delegate is needed to accompany Virginia; interested members can try it for a couple of meetings before a board vote.

6. Committee Reports:

- Bylaws Committee: Met once since July; reviewed first three pages to fix terminology and adjust sections. Next meeting Sept 2.
- Meeting Space Committee: Potential venue – Calvary Presbyterian Church (3516 NE 71st Ave). Multiple ADA-compliant rooms; \$75/use (~\$900/year).
- Events Committee: See attachments.
 - Dumpster Day on Sept 6 (yard signs up; volunteers needed). Costs covered by Metro grant.

- Sumner Ice Cream Parade was a success (800 flyers distributed). Costs covered by grant; Rhonda will send a grant breakdown to Sue Ellen.
- IT Committee: Exploring Google Workspace under D1EC EIN with Rhonda. Board to move forward with Discord rollout for internal communications; IT will support members as needed. Motion to adopt Discord rollout by Hannah Lewis; seconded by Nic Luland. Motion carried.
- Business Outreach Committee: Met with Rachel, Hannah, Denell, and Erica Martin (Simpson Refill Co.).
 - Creating a business survey (Denell designing flyer).
 - WIP Sumner business directory (Hannah) currently at ~100 businesses; aiming for a public release.
 - Exploring sponsorships (JUNKIT sponsoring Dumpster Day).
 - Reviewing web/newsletter/social analytics to inform potential ads/sponsorships for SAN general fund.

7. Brainstorming Session:

- Participate in Parkrose Trunk or Treat.
- Explore a street mural in partnership with City Repair (target July/Aug 2026).
- Litter pick-up day at SAN lot; coordinate with SOLVE for a neighborhood cleanup. Vests/grabbers available at D1EC office. Promote Adopt-A-Block sign-ups for supplies.
- Consider a winter SAN logo design contest; continue using current logo for now. Nic will clean up the existing logo and send a transparent PNG to the board. Also consider D1EC's graphic designer for a future redesign.
- Discuss establishing a SAN EIN / 501(c)(3) to support our own Google Workspace.
- Add a TIF Committee once SPACC CLC forms, to coordinate with Sumner.
- Begin board bios/photos on social channels; send website updates to David.
- Consider a mailed newsletter with board bios and a community highlight section.
- Rowan will streamline the brainstorming/events/ideas spreadsheet with priorities.
- Fall events: Parkrose Trunk or Treat (Oct 18) and Pumpkin Carving Party (Oct 25). Events Committee to refine; Tim to contact Helensview as a venue for the carving party. Explore a future closed-street Halloween event in Sumner.
- Order SAN business cards for events.
- Add a FAQ & safety/resources tab to the website; Hannah to draft.
- Signage funds: Sue Ellen will ask Rhonda to message Scott about whether the \$1,500 can be moved to the general fund. Motion to proceed by Hannah Lewis; seconded by Julie Rosequist. Motion carried.
- Note: A florist is moving into the former Hank's Boots location on Sandy.
- Secretary of State (SOS) filings need updating; consider moving the bank account to OnPoint after SOS filings are complete.

8. Adjournment: Motion to adjourn by Hannah Lewis; seconded by Will Pryer. Meeting adjourned at 7:31pm.



Sumner Association of Neighbors - Board Meeting Sign-In Sheet

Date: 8/19/25 Location: 4571 NE 86th Ave, PDX / Zoom

Board Members

Position	Name	Present	Excused
Chair	Tim Batog	✓	
Vice Chair	Meg Cotner	✓	
Secretary	Nic Luland	✓	
Treasurer	Sue Ellen Behnke	✓	
Crime & Safety	Hannah Lewis	✓	
Parks & Open Spaces	Will Pyper	✓	
Publicity	David Wiens	✓	
Land Use & Transportation	Levi Cady	✓	
CNN/D1E Delegate	Virginia Petersen	✓	
Member at Large	Dylan Evanston	✓	
Member at Large	Racheal Gaffney	✓	
Member at Large	Dave Owen		✓
Member at Large	Julie Rosequist	✓	
Member at Large	Grant Westrum	✓	
Member at Large	Rowan Steele	✓	
Member at Large	Dennell Graham		✓
Member at Large	Patrick Mounts	✓	

Community Members & Guest Speakers

Julie Baasch

D1E Office- Rhonda Johnson

Blaze C.

Loretta Smith Staffer - Malynda Valentine

Sumner Treasure report May - July 2025

May 2025

Beginning Balance	\$	5,141.03
Accounts Payable(A/P)		
CNN- Postage	\$	280.75
CNN- Print job	\$	169.92
Total A/P	\$	450.37
Accounts receivable (A/R)		
Total A/R		
Ending Balance	\$	4,690.66

June 2025

Beginning Balance	\$	4,690.66
Accounts Payable(A/P)		
Total A/P	\$	
Accounts receivable (A/R)		
Total A/R		
Ending Balance		\$4,690.66

July 2025

Beginning Balance	\$	4,960.66
Accounts Payable(A/P)		
Hanna- Space/food		167.94
Total A/P	\$	167.94
Accounts receivable (A/R)		
Total A/R		
Ending Balance		\$ 4,522.72

May Election

Ending balance of
\$4,522.⁷² includes
\$1,500 earmarked
for street sign caps

So, actual balance is
\$3,022.⁷²

Election Holiday Inn

Sue Ellen Behnke 8-19-25

SUMNER BOARD MEETING NOTES for

EVENTS COMMITTEE 8/19/2025

Board Approval For Expenses Dumpster Day 2025

Hauler - Portland Disposal and Recycling \$295+ tipping fee

Steve electronic recycle - \$200

Shred nw - \$650 (FROM 1-3PM)

Other Expenses

FOOD AND DRINKS FOR VOLUNTEERS

Breakfast doughnuts (possible donated Safeway gift card for \$20)

Lunch TBD (5-10\$ for 10-15people) 50-150\$

Drinks \$?

Snacks \$?

*have we considered having a food truck come and sell to the public? A portion of the proceeds can go to the fundraiser.

Event Costs Thus Far

Fliers Printed (800ea)- *Invoice not yet received from the city. Approximate .27ea*

Additional 135ea Printed and Distributed.(Thanks Hannah)

Additional Expenses-

Any Last Minute Expenses???

Dumpster Day Overview-

Please see Email. With attached Dumpster Day 2025 Planning

1. Dumpster Day needs 6 more volunteers as of 8/13. We have volunteers from our board, OnPoint, Pleasant Valley & Roseway neighborhoods!

4th Annual ICE Cream Parade Recap Overview

This Event was the best yet because of the shade, tables, chairs, games, live music and face painting. The Local Fire Department Joined Us!

Over 70 people participated

TOTAL COST- Approx. \$1100(More expensive than previous years due to music and an increase costs overall were higher)

RECOMMENDATIONS

1. Recommend asking the board to leave parade feedback on a separate document for tracking.
2. Recommend sending out a survey to the neighborhood requesting feedback and suggestions for improvement for next year.
3. Look into other vendors with negotiable pricing.
4. Mow the SAN Lot before the parade.
5. Use Rhonda for free/discounted printing to save on cost.

Future Events!

–Graham with the Friends of Rocky Butte saw our post in the Mad South group and joined. He's very eager to support our community efforts and collaborate. **September 20th** they are hosting a **BLOCK PARTY AND CONCERT IN THE ROCKY BUTTE TUNNEL!**

– Pumpkin Carving in the San Lot in October?? And SAN board participate in Parkrose Trunk r Treat?

Add your ideas to the brainstorm sheet!

	August	2025	
	IT Committee Update Sumner Association of Neighbors David Wiens, Dylan Evanston, Dave Owen		
	Status update and recommendations from the ad-hoc IT Committee		

	SAN Board - IT Committee Update	August	2025	
	List of SAN Technology Needs (from June 2025 meeting)			
→	Board Position Email Addresses (ideally @sumnerpdx.org)			
→	Internal Messaging / Discussion (ideally >90-day retention)			
→	Persistent Data Storage (not Connected to Individuals)			
→	Document Collaboration (not Connected to Individuals)			
	In light of data and account deletion during the transition from the previous board, SAN board was interested in finding new options that allowed for a more durable solution to collaboration and data management. The IT Committee was tasked with exploring options and making a recommendation.			

	SAN Board - IT Committee Update	August	2025
	Summary of Options Considered		
→	Messaging / Internal Communication Tools - <u>Slack</u> - free****, paid**, and non-profit (free*) options - <u>Discord</u> - free and paid options*** - <u>PeBB</u> - free and paid**** options		
→	Document Collaboration / Storage / Email - <u>Google Suite</u> for Nonprofits (free*) - <u>Office 365</u> for Nonprofits (free*)		
	Notes: - SAN is a state non-profit corporation and is not a 501(c)3. All non-profit discounts do not apply to SAN. - D1EC is a 501(c)3. D1EC has offered use of its tax exempt status/ EIN to SAN to get software.	* free to registered <u>501(c)3</u> nonprofit organizations ** starting at \$105/user/year *** starting at \$36/user/year **** starting at \$48/user/year ***** 90-day message expiration policy Link to detailed analysis document .	

	SAN Board - IT Committee Update	August	2025
→	Short Term Get Discord setup soon that lets us have focused conversations now. Consider setting up @ gmail.com addresses	Discord (+ gmail.com addresses as needed)	
		Time to Set up	1-2 months
		Other details	• Well-established, free tool. Unlikely to go away. • Individuals own their own logins and can be added to/removed from SAN chats • Messages appear to be retained indefinitely. • Low to Moderate maintenance effort. • Low to Moderate setup effort.
→	Medium Term Use D1EC's Non-profit status to setup Google Workplace.	Google Workplace / Suite (potentially shared with other associations)	
		Time to Set up	3-6 Months
		Other details	• Well-established, feature-rich suite of tools. • Individuals need to have SAN-specific logins. Maintained by an Admin • Medium to High maintenance effort • High setup effort, including carveouts for other NAs • NOTE: Dependent on coordination with D1EC to use their non-profit status.
→	Long Term - SAN pursues 501(c)3 status or an EIN thru D1EC - SAN migrates to a separate Google Workplace account.	Time to Set Up	
		Other details	• Not shared with other associations • SAN Board would need to pursue Nonprofit status first. • Individuals need to have SAN-specific logins. Maintained by an Admin • Migration required. • Medium to High maintenance effort • High setup effort.

SAN Board - IT Committee Update		August	2025
Details about SAN's legal relationship to D1EC If there were ever a change to the formal relationship, SAN would have different options to use D1EC's nonprofit status to qualify for separate non-profit software.			
Group Exempt	Group exempt organizations must supply their own EIN, and documentation showing their group exemption number and that they are affiliated with a central organization that has 501c3 status that they can use. Once your organization has been verified, you will be able to activate Google products independently of the other organizations that share your group exemption.	1	Possible Future Status
		2	If ever true, SAN would have its own EIN under D1EC and could get its own standalone account.
Chapter Status	Local chapters (or branches) of registered nonprofits that do not require their own legal entity and use their parent organization's tax exemption status must use their parent 501c3 documentation and be officially recognized as a branch/chapter by the central organization.	1	Possible Future Status
		2	If ever true, SAN would have its own EIN under D1EC and could get its own standalone account.
 Fiscal Sponsorship	Fiscally sponsored organizations (FSOs) that do not have their own 501(c)(3) status and are not covered by group exemption are not eligible for Google for Nonprofits.	1	Confirmed as of 8/18/25
		2	If true, SAN would use D1EC's status and potentially work with them to leave room for other associations.

SAN Board - IT Committee Update		August	2025
IT Committee recommendation for Internal Messaging			
• We propose establishing a Discord server/workspace using the board chair email address. ◦ The primary reason for Discord over Slack is the data retention issue. Slack (free version) does not keep messages longer than 90-days. Discord (free version) keeps messages indefinitely. ◦ Pebb was considered but was deemed too unknown. • We can do this very soon (< 2 weeks) • The IT group is able to assist with getting board members onto the platform and address any questions about the platform.			

IT Committee recommendation based on SAN status.

- Based on SAN's current status as a state-registered and not a federally registered nonprofit, we cannot directly qualify for our own free software with Google and other providers. We therefore recommend using D1EC's nonprofit status with permission. And, with software like Google Workspace, D1EC only gets one of these to use, and so the recommendation is to implement such a tool in a way that would allow other NAs associated with D1EC to have shared access without obstructing each other or SAN.
- With a status of either Group Exempt or Chapter, SAN could get its own EIN as part of the existing non-profit designation extended to D1EC/CNN.
- Alternatively, SAN could pursue its own federal non-profit designation and could then seek free software grants on its own. This is likely to be a long-term process with multiple tradeoffs and considerations to work through.

IT Committee recommendation based on lack of D1EC answer.

Since the IT Committee has not gotten a definitive answer from D1EC, we are **assuming** the least-convenient / highest-effort scenario that could possibly apply, since it is the most likely based on what has been indirectly said to date.

If a different answer is ever returned by District 1 East Coalition, the recommendation may need to be reevaluated.

With a status of either Group Exempt or Chapter, SAN could get its own EIN as part of the existing non-profit designation extended to D1EC/CNN.

Alternatively, and irrespective of any answer from D1EC, SAN could pursue its own federal non-profit designation and could then seek free software grants on its own.